

**Cortona Program School of Art Teaching Application
(Current University of Georgia Faculty)**

Name: _____

Request teaching assignment for (check one):

- Fall Semester AY _____
 Spring Semester AY _____
 Summer Semester AY _____

Faculty member's projected regular teaching load for the academic year that includes the term in residence: _____ courses.

- Proposed course(s) to be taught in Cortona:

- Please provide unedited copies of your most recent student course evaluations (statistics and comments). Evaluations from your studies abroad teaching experiences are preferred.
- A list of three (or more) references, including addresses and telephone numbers
- Updated CV or Resume
- Images of your work (20), and images of your students work if available and applicable.

PLEASE NOTE:

Applications must be submitted two semesters prior to the proposed semester in residence. The program director may seek a replacement without following the procedures outlined above if a faculty member, having agreed to a semester in residence, should for any reason or at any time subsequently be unable to fulfill this commitment. In all cases, however, consultation with and approval by the Department for any instructor hired will be sought.

Faculty members are required to teach their regular academic-year course load even if teaching a reduced load at a residential study abroad program (ie: Cortona). For example, a faculty member with a four-course academic year teaching load, who teaches one course in a residential study abroad program during the Fall semester, would teach three courses on the Athens campus during the following (or preceding) Spring semester.

Franklin College does not provide Teaching Release Units (TRUs) for courses left vacant by faculty who teach in a residential study abroad program. Please include a cover letter from your Department Head indicating how the Department will absorb vacated instructional responsibilities. Successful faculty candidates will generally exhibit a strong record of commitment to undergraduate life and teaching as demonstrated by their evaluations, teaching awards, etc. Credit for courses taught at UGA residential study abroad programs resides in the Departments that own the prefixes of the courses offered.